

**Department of Academic Support Programs
PENNCAP/PRE FRESHMAN PROGRAM**

Application for Residence Manager

**PLEASE NOTE: YOU MUST BE A GRADUATE OR PROFESSIONAL STUDENT TO
COMPLETE THIS APPLICATION.**

All information contained in this application will be confidential. It will be used by the professional staff for the purpose of candidate selection.

Name: _____ **Penn ID No.** _____

Cell Phone No. (____) _____ **E-mail** _____

Campus Address _____

Campus Phone No. (____) _____

Permanent Address _____

Permanent Phone No.(____) _____

Current Class Standing: _____ 1st yr _____ 2nd yr _____ 3rd yr _____ Other

School: _____ **Major:** _____

Are you currently employed? ____ Yes ____ No

Present employer (Name, Dept, Phone): _____

Please list two references. One should be from a recent employer

1) **Name** _____ **Title** _____

Dept _____

Phone _____

2) **Name** _____ **Title** _____

Dept _____

Phone _____

Why do you want to be a Residence Manager (RM)?

Please list your RM experience.

Describe any other experience you have had working with students.

Please describe your supervisory experience.

What other qualities or skills do you have that will make you a good RM?

In order to evaluate your application for Residence Manager, PENNCAP/PFP administrative staff may find it necessary to review your student records (including, but not limited to, your transcript and records of the University Student Judicial System Inquiry Office). Your signature below and submission of this application constitutes your acknowledgement and consent to such review of your records.

I have read the above paragraph and believe that I meet the basic qualification and will be able to fulfill the responsibilities of the position. I understand that I will not be eligible to attend the Second Summer session if I accept this job.

Signature

Date