

PENNDISIGN MCP/MHP STUDENT
Home Street Address, Philadelphia, PA 19104
267.000.000 or student@design.upenn.edu

OBJECTIVE To pursue a career in planning and preservation. Willing to relocate.

EDUCATION UNIVERSITY OF PENNSYLVANIA Philadelphia, PA
School of Design

- Master of City Planning, 2005. Concentration: Community and Economic Development
- Master of Science in Historic Preservation, 2005. Concentration: Preservation Planning.
 - Master's Thesis: Policy Strategies for Monuments and Memorials
- Departmental Grant, Department of City and Regional Planning, 2002-2004
- Ann Louise Strong Leadership Award, Penn School of Design, May 2004
 - For demonstrated leadership among peers and in Public Affairs
- Relevant course work: Planning and Preservation Law, Downtown Revitalization, Environmental Planning, Preservation through Public Policy, Law for Public Managers, Public-Private Partnerships, Urban Economics, Recording and Site Analysis, Documentation, Historic Preservation Studio, City Planning Studio

THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA Williamsburg, VA

- Bachelor of Arts in Anthropology, 1999. Minor in Geology.
- National Merit Scholarship, 1995-1999
- Lambda Alpha National Anthropology Honor Society

EXPERIENCE NATIONAL PARK SERVICE, NORTHEAST REGIONAL OFFICE Philadelphia, PA
June 2003-
May 2005 *Outdoor Recreation Planner*

- Member of Hopewell Furnace National Historic Site General Management Plan Team
- Completed analysis of Park Service-wide public-public partnership programs.
- Wrote and edited cultural resource chapters for final reports.
- Supervised the writing and publishing Notices of Intent in Federal Register.
- Organized workshops and conferences.
- Assisted project manager with preparation of interim and final reports.

UNIVERSITY OF PENNSYLVANIA Philadelphia, PA
Fall 2004 *Graduate Assistant*

- Compiled and edited final course report.
- Coordinated communication between instructors and students.

JAMES RIVER INSTITUTE FOR ARCHAEOLOGY, INC. Virginia
2001-2002 *Field Archaeologist*

- Conducted excavations, identified sites and artifacts, and mapped Colonial, Native American, and Civil War-era archaeological sites.
- Gained experience with Section 106 legislation, historic research, computer programming, and artifact analysis.
- Worked independently on a variety of projects.

WILLIAM AND MARY CENTER FOR ARCHAEOLOGICAL RESEARCH Virginia
1999-2001 *Field Archaeologist*

- Worked in field and lab, gaining experience in Section 106, and excavation and laboratory techniques.
- Served as project leader for 2 large-scale projects.
- Trained field crew in survey and excavation methodology.
- Taught courses on Archaeology at high school Career Days.

SPECIAL SKILLS

Proficient in ArcGIS, Adobe Photoshop and Illustrator, and Microsoft Office Suite
Taught classes in Leadership and Public Speaking to high school students, each summer for 13 years.