

NAME  
Address  
City, State Zip code  
Phone number  
e-mail address

## EDUCATION

- Degree Expected **SCHOOL OF DESIGN, DEPARTMENT OF CITY & REGIONAL PLANNING**  
May 2007 **UNIVERSITY OF PENNSYLVANIA** **Philadelphia, PA**  
*Master of City & Regional Planning Candidate*
- Concentration in Transportation Planning
  - Co-authored Norristown, PA Central Business District revitalization plan for Planning Problems Workshop course
  - Co-Project Manager for Spring 2007 European Diagonal Planning Studio
- May 2002 **COLLEGE OF ARTS AND SCIENCES**  
**WASHINGTON UNIVERSITY IN SAINT LOUIS** **St. Louis, MO**  
*Bachelor of Arts with College Honors, Majors in Psychology and Finance*

## EXPERIENCE

- June 2006–  
Aug. 2006 **STV INCORPORATED** **Philadelphia, PA**  
*Planning Intern*
- Revised, edited and drafted client reports and proposals for Federal New Starts Program
  - Assembled GIS maps of clients' proposed stations, clients' parking inventory and clients' potential rail line alignments
  - Surveyed Maryland MTA MARC park-and-ride facilities for paid parking study
  - Mapped existing parking conditions in GIS for Maryland MTA MARC paid parking study
- Sept. 2005–  
Apr. 2006 **PENNDISIGN DEPARTMENT OF CITY & REGIONAL PLANNING** **Philadelphia, PA**  
*Research Assistant to Prof. Rachel Weinberger*
- Compiled and analyzed Federal, State and Regional transportation data
  - Investigated Philadelphia public transportation operations and history
  - Assembled GIS map of Philadelphia public transportation network
- July 2003–  
May 2005 **COUNTRYWIDE HOME LOANS** **Cupertino, CA/Plano, TX**  
*Loan Specialist II/Production Management Trainee*
- Key member of retail lending operations team producing \$50+ million in monthly loan revenue
  - Assessed loan risk for investors through detailed analysis of customers' income, asset and credit profiles
  - Facilitated communication between sales force and business partners to close loans in under 28 days
  - Developed expertise in Countrywide's internal computer systems to deliver prompt service to customers and business partners
- June 2002–  
June 2003 **UNION PACIFIC RAILROAD** **Omaha, NE**  
*Account Representative, Marketing and Sales Department*
- Provided customer service to facilitate customers' transportation and supply chain needs
  - Managed 99 customer accounts totaling \$8.1M in annual sales revenue
  - Analyzed and customized freight rates using competitive data and market information
  - Presented bimonthly customer activity reports to management, resulting in greater understanding of transportation markets
- UNIVERSITY SERVICE**
- Nov. 2005–  
Jan. 2007 **PENNDISIGN DEPARTMENT OF CITY & REGIONAL PLANNING** **Philadelphia, PA**  
*Board Member, Student Planning Association*
- Elected by first-year Master of City Planning students
  - Served as student liaison to Master's program administration
  - Organized student social events

## OTHER SKILLS

- Skilled in Lotus Notes, MacOS, and Microsoft, Word, Excel, PowerPoint, Windows 2000/XP
- Intermediate skills in Adobe Acrobat Professional, InDesign, PhotoShop
- Intermediate skills in ESRI ArcGIS 9.1