

Address

NAME

Phone & e-mail

---

### OBJECTIVE

Obtain position in urban planning with focus on neighborhood revitalization, downtown redevelopment and economic development.

### EDUCATION

#### University of Pennsylvania, Philadelphia, PA

Candidate for Master of City Planning; May 2002

- *Communications Officer*- Student Planning Association
- Related coursework: Urban Economics, History of Planning, Inner City Revitalization (NTI), GIS, Public/Private Partnership Project Development, Real Estate development, Business Improvement Districts, Downtown Planning, Planning Workshop- Bryn Mawr, Planning Studio-Neighborhood Marketing Initiatives.

#### University of California at Santa Barbara, Santa Barbara, CA

Double Degree in Environmental Studies and English Literature; June 1998

- Related coursework: Environmental Law, Land Use Planning Law, Environmental Planning, Advanced Environmental Planning, Environmental Impact Assessment.

### EXPERIENCE

**NTI Planning Intern.** Mayor's Office of Neighborhood Transformation Initiative, Philadelphia, PA

*June 2001-Present*

- Aid in the development and implementation of the Greene Cit Strategy in order to develop "greene" plans for vacant lots. Primarily responsible for providing assistance with the coordination of the NTI Anti-Litter Campaign and Citywide Vacant Lot Cleanup Program.
- Identify opportunities for establishing partnerships between various city agencies, community groups and schools in order to develop collaborative "blight removal" projects.
- Research and analyze various issues such as market rate and state-funded housing, community development efforts and funding opportunities for the NTI program.
- Update design and content for the NTI website, conduct site visitation and contact city agencies, officials, press, and community groups.

**Research Assistant.** Chair of Department of City and Regional Planning, University of Pennsylvania, *January 2000-December 2001*

- Assisted Dr. Eugenie Birch with "Downtown Living" research project
- Conducted research to determine how 45 selected cities define "downtown" based on U.S. Census Tract data. Identified and assessed residential development growth trends in America's downtowns.
- Interviewed local leadership, planning agencies and developers, assembled and analyzed data for report.
- Prepared maps of downtowns using Arcview GIS capabilities.

**Environmental Planner:** The Planning Center- Costa Mesa, CA. *January 1999-August 2000*

- Prepared CEQA and NEPA documentation. Primarily responsible for completing environmental assessments and developing mitigation measures for various environmental resource areas.
- Research, analysis, and report preparation for a variety of environmental and public policy planning efforts.
- Conducted site visits and analysis, contacted public agencies, read, interpreted and incorporation information from various maps, plans, and technical studies.

**Planning Assistant Intern.** Science Applications International Corporation- Santa Barbara, CA. *April 1998-October 1998*

- Preparation of CEQA and NEPA documentation; including initial studies, environmental impact reports, statements and supplements. Analyzed existing environmental documents, read and analyzed site plans and project descriptions, contacted agency representatives and incorporated information into the documents.

### ACTIVITIES/SKILLS

**Member:** *American Planning Association and Pennsylvania Planning Association*

**Computer Skills:** Microsoft Office 2000, Adobe Photoshop and Illustrator, Corel Draw, and ArcView GIS

**Other Skills:** Strong Communication and Client contact skills. Significant research, writing, analytical and presentation skills.