1st Semester: CAREER EXPLORATION
Familiarize yourself with Career Services’ resources
- Sign up for the PennDesign Career Services listserv
- Set up a meeting with a Career Advisor to walk through resources
- Explore CV/resume guides & artist-specific resources by career field webpages
- Investigate funding page and funding database resources on CS website
- Look at Career Services “Penn and Beyond” blog
- Review Career Plans Surveys on website
Join professional associations and clubs on campus
- College Art Association (CAA)
- American Association of Museums (AAM)
- Association of Arts Administration Educators (AAAE)
- PennDesign & Penn Alumni LinkedIn groups
- PennDesign MFA Forum Blog
Attend Career Services events
- PennDesign Internship Panel (Nov)
- Women in Design and Planning panel discussion (Dec)
- MFA Career Programs
- Academic Career Conference programs on faculty careers

2nd Semester: RESIDENCY/GRANT SEARCH
Review your application materials
- Review residency/grant and other application materials with a Career Advisor
- Apply for MFA Extended Studio Program to teach your own class
- Connect with faculty and alumni to identify residency/grant opportunities
Focus on professional development of skills
- Prepare for Presentations at Institute of Contemporary Art (Apr)
- Explore options for 3rd elective requirement to expand on professional skills
- Use Penn’s subscription to Lynda.upenn.edu to learn how to make a website
Attend Career Services events
- Faculty Conversations on the Academic Job Search
- Social media for graduate students (networking and branding)
- PennDesign Resume Writing Workshop (Feb)
Apply for professional summer experiences
- Schedule a mock interview with a Career Advisor
- Ask 2nd year students about their summer break experiences
Begin to research residency programs with fall application deadlines

3rd Semester: FOCUS
Update your CV/resume to include internship experiences
- List your summer accomplishments
- Update or begin thinking about your online portfolio/website with resources from the Weingarten Learning Resources Center, and lynda.upenn.edu
Build your network
- Start lining up your professional references
- Tap into your existing network: let your contacts know you are job hunting
- Speak with a Career Advisor to developed tailored strategies for your career development over the coming year; explore some career alternatives
- Reference the PennDesign employer contact database for possible contacts
- Use QuakerNet and LinkedIn to identify Penn contacts who can provide advice
- Speak with visiting artists and lecturers about their career path
Attend Career Services events
- Women in Design and Planning panel discussion (Dec)
- MFA Alumni Discussion Panel
- Academic Career Conference programs on faculty careers
Use resources provided by Career Services
- Explore resources by career field webpages and online subscriptions
Apply for residency programs

4th Semester: JOB SEARCH
Prepare for the thesis and life after graduation
- Speak with a Career Advisor on how to gain and keep professional contacts gained through MFA Thesis Exhibition
- Network with alumni on the PennDesign Alumni LinkedIn group & QuakerNet
Continue to focus on career development and exploration of career opportunities
- Prepare for presentations at Institute of Contemporary Art (Apr)
- Review your portfolio with PennDesign Alumni Association (PDAA) members
- Prepare for PennDesign Career Connection Day (Feb), and research career fair employers relevant to MFAs ahead of time
Attend Career Services events
- PennDesign Resume Writing Workshop (Feb)
- Faculty Conversations on the Academic Job Search
Interview, negotiate, accept!
- Schedule a mock interview with a Career Advisor; talk about offer negotiation
- Become a part of the PennDesign Alumni Association
- Thank your references; fill out Career Plans Survey