

## Wharton Dean's Letter Request for Law School Applications

Students/Alumni must open a Credentials File in Career Services, Suite 20, McNeil Building/6209, 3718 Locust Walk, Philadelphia, PA 19104 (215) 898-4382 before submitting this request.

DATE: \_\_\_\_\_

TO: THE WHARTON SCHOOL, UNDERGRADUATE DIVISION  
c/o Charles Price  
Suite G95 Jon M. Huntsman Hall  
Philadelphia, PA 19104-6340  
215-898-6340

I would like to request that a Dean's letter of recommendation for law school be written on my behalf and sent to my previously established credentials file in Career Services. I have signed the waiver attached and completed the Career Services recommendation form. My Dean's letter will be forwarded to my credentials file in Career Services.

You will need to allow three weeks for your letter to be processed. It will be signed by Dr. Barbara E. Kahn.

Wharton Undergraduate Division  
Request for Release of Information  
Letters of Recommendation  
Dean's Letter

By signing below, you are requesting the Wharton Undergraduate Division to prepare and send a letter of evaluation to the schools, scholarship programs, or firms designated on your mailing request form. By requesting a letter of evaluation, you are granting the Wharton Undergraduate Division permission to review all records of any nature whatsoever for the purpose of preparing the letter of evaluation and to disclose information from such records to schools, programs, companies, or individuals which you have designated. After you have requested a letter of evaluation, your written consent is not required for either a further review of records or subsequent disclosure of information. In connection with preparing a letter of evaluation, the Wharton Undergraduate Division routinely examines at least the following student records: all records created prior to your graduation from the University, all records of the University Student Judicial System and Judicial Inquiry Office, and all records of any criminal or civil proceedings involving you.

For further information on the review and disclosure of your records, please consult the University's Policy on the Confidentiality of Student Records; if you have any questions, consult an advisor in the Undergraduate Office.

I have read and understand the above information and in accordance with the above authorization, hereby request and authorize the Wharton Undergraduate Division to prepare and send letters of evaluation to schools, programs, companies, or individuals I have designated.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
LAST 4 DIGITS OF SOCIAL SECURITY #

\_\_\_\_\_  
GRADUATION DATE (month & year)

\_\_\_\_\_  
CURRENT DATE