

Sophie Anne Parsons

Current Address: 384 Vale Drive • Hopewell, NJ 08526 • Phone: 609-838-0373 • Cell: 609-324-8992 • E-mail: sopheranne@hotmail.com

EDUCATION:

University of Pennsylvania, Philadelphia, PA
Master of Science in Education, Elementary Education Program, degree expected May 2005
Pennsylvania Instructional Certificate: Elementary Education

Fordham University, Bronx, NY
Bachelor of Arts, May 2002
Majors: French and English

Sarah Lawrence College, Paris, France
Junior Year Study Abroad, Aug. 2000-May 2001
Coursework in translation, art history, European politics & literature

Honors: English Alumni Literature Prize; Jameson Baxter Award; Loyola Scholarship; Dean's Scholarship; Scholarship to study in Paris through Sarah Lawrence College

TEACHING EXPERIENCE:

Penn Alexander School, Philadelphia, PA (Spring 2005)
Student Teacher, Third Grade

- Planned and implemented two-week unit on environmental awareness and respect for the global community, which integrated all parts of the curriculum and addressed state standards
- Prepare and teach math, literacy, social studies, and science lessons
- Lead morning circle, shared reading and supervised transitions
- Organize and lead literature circles, one based on reading *Sarah, Plain and Tall*
- Help manage discipline in classroom with 24 students

Independence Charter School, Philadelphia, PA (Fall 2004)
Student Teacher, Sixth Grade

- Planned and implemented lessons on density and algebraic equations, as well as a friendship lesson based on Katherine Paterson's *Bridge to Terabithia*
- Supervised literature circles and math centers
- Led small group lessons for students who needed extra help with math and grammar topics
- Helped maintain discipline in classroom with 26 students

EMPLOYMENT:

Penguin Group (USA) Inc., New York, NY (November 2002-June 2004)
Publicity Assistant, Dutton & Gotham Books

- Phoned media contacts and authors to schedule/coordinate publicity appearances
- Read manuscripts; wrote press releases and pitch letters
- Prepared and circulated weekly publicity newsletter for Gotham Books

Harper Collins Publishers, New York, NY (June 2002-November 2002)
Marketing Assistant

- Created weekly Marketing Meeting packets and prepared Planning Meeting packets
- Scheduled & supervised recording studio visits for editors to record blurbs for their new titles

The Hands Store, Beach Haven, NJ (Summers, 1993-2001)
Assistant Manager, Sales

- Supervised and trained cashiers; responsible for transferring money from the registers to the safe
- Created store displays and advertisements to appeal to customers; recorded and organized inventory

LEADERSHIP: Ambassador for the Fordham University Rose Hill Society; Fordham University New Student Orientation Leader

VOLUNTEER WORK: Breast Cancer Walk (1998, 1999, 2003); God's Love We Deliver (1998-1999)

ACTIVITIES & INTERESTS: Le Cercle Français (1998-2002); College Democrats (1998-2000); Painting and Drawing; Ceramics; Photography; Proficient in French.

Annabel Garson

3548 Pelham Street
Philadelphia, PA 19144

agarson@dolphin.upenn.edu
(215)895-8297

EDUCATION

University of Pennsylvania Master of Science in Education Pennsylvania Instructional I Certificate: Elementary Education (K-6)	Philadelphia, Pennsylvania Graduation: May 2005 Expected: May 2005
University of Virginia Bachelor of Science in Nursing, with Distinction (<i>cum laude</i>)	Charlottesville, Virginia Graduation: May 2002

EDUCATIONAL EXPERIENCE

Bayard Taylor Elementary School Student Teacher (2nd Grade, Bilingual) <ul style="list-style-type: none">• Conduct small group and whole group lessons on literacy, math, and science in class of 20 native Spanish-speaking students• Utilize learning tools for teaching math principles• Develop science units on clouds, shadows, and animals• Create integrated curriculum on animals• Implement classroom management strategies; maintain and teach discipline• Teach lessons in Spanish and English, as appropriate	Philadelphia, Pennsylvania 9/04-present
Fairfax County Public Schools Recreation Leader (Grades 1-6) <ul style="list-style-type: none">• Co-supervised 60 students in summer program, grades 1-6• Planned daily schedule of athletic, artistic, and recreational activities• Handled disciplinary issues• Fostered group dynamic among students	Fairfax, Virginia 6/98 to 8/98

ADDITIONAL PROFESSIONAL EXPERIENCE

INOVA Fair Oaks Hospital Registered Nurse II <ul style="list-style-type: none">• Monitored patients post-operatively• Completed health assessments• Collaborated with health care team regarding treatment plans• Educated patients about post-op care and medications	Fairfax, Virginia 2/04-7/04
Foundations Behavioral Health Registered Nurse II <ul style="list-style-type: none">• Developed treatment plans for patients in a pediatric psychiatry unit• Engaged in therapeutic processing with patients	Doylestown, Pennsylvania 9/03 to 11/03
INOVA Fairfax Hospital: Pediatrics Medical-Surgical Registered Nurse II <ul style="list-style-type: none">• Monitored patients during bedside and diagnostic procedures• Collaborated with members of health care team in developing treatment plans• Explained diagnoses and medication regimens to patients	Falls Church, Virginia 6/02 to 8/03

ACTIVITIES

English Tutor (private)	12/04-present
National Science Teacher's Association Member	9/04-present
Youth Group Leader, St. Mary's Church, Wilmington, DE	08/03-present

Kimberly S. Sykes

710 S. Percy Street, Philadelphia, PA 19147, (215) 925-4784, kimberlysykes@hotmail.com

OBJECTIVE

To utilize my background and skills as a research scientist and college athlete to teach and mentor high school students.

EDUCATION

University of Pennsylvania, Philadelphia, PA
M.S.Ed., Secondary Education: Science, *expected May 2005*

Lehigh University, Bethlehem, PA
B.S., Biochemistry, *June 2000*

Courses Include: Genetics, Molecular Genetics, Cell Biology, Physical Chemistry, Organic Chemistry, Biochemistry, Virology

PROFESSIONAL EXPERIENCE

Student Teacher, George Washington High School, Philadelphia, PA, *September 2004 – Present*

- ◆ Design and teach units on atomic structure, atomic bonding, moles, gases, and other topics, for Rapid-level Chemistry and AP Chemistry courses.
- ◆ Manage classroom and maintain discipline among classes of over 30 students.
- ◆ Tutor individual students during lunch and after school.
- ◆ Chaperone class trips.

Research Associate, Merck & Co., Inc., Rahway, NJ, *July 2000 – July 2004*

- ◆ Analyzed serine and cysteine proteases, with and without the presence of inhibitors, to determine kinetic values.
- ◆ Expressed proteins in insect cell lines, when provided with a construct.
- ◆ Purified cysteine and serine proteases from subunits, cells, and cell media utilizing such skills as affinity chromatography, ion exchange chromatography, and FPLC.
- ◆ Isolated over-expressed receptor membranes through homogenization and high-speed centrifugation.
- ◆ Assisted in development of binding assays for the identification/characterization of membrane-bound receptors.
- ◆ Ran screening and counter-screening assays for several key projects, to guide chemistry efforts and identify lead compounds.

INTERNSHIPS

Howard Hughes Summer Intern, Lehigh University, Bethlehem, PA, *June 1999 - August 1999*

- ◆ Composed a grant proposal for my senior thesis, resulting in \$1000 award to conduct atherosclerosis research.
- ◆ Using a cell scrape assay, observed migration vs. proliferation of aortic smooth muscle cells under variable conditions.

Summer Intern, MCP Hahnemann University, Philadelphia, PA *June 1998 - August 1998*

- ◆ Created gene disrupts for yeast DNA.

WRITING EXPERIENCE

Writing Intensive, Lehigh University, Bethlehem, PA, *Fall 1998*

- ◆ Composed a grant proposal and formulated an experimental procedure for senior research project on atherosclerosis.
- ◆ Created a journal-quality research paper based on senior research project.

Virology, Lehigh University, Bethlehem, PA *Fall 1998*

- ◆ Constructed a grant proposal for research concerning a cure for the Human Papillomavirus.
- ◆ Researched the varicella zoster virus in order to create an educational web page.

TECHNICAL SKILLS

- ◆ Microsoft word, Microsoft excel, Microsoft power point, HTML, C++, web design.

LEADERSHIP EXPERIENCE

Captain, Division I Swimming and Diving team, Lehigh University, Bethlehem, PA, *August 1999 - June 2000*

- ◆ Directed 80 teammates. Participated, as well as trained for, a leadership ropes course. Participated in weekly discussion sessions on team-related issues. Served as mentor and tutor for underclassmen teammates.

VOLUNTEER EXPERIENCE

NY Cares Team Leader, Madison Square Boys and Girls Club, New York, NY, *October 2002 - June 2003*

- ◆ Supervised 15 volunteers who mentored/tutored children on a weekly basis.

NY Cares Volunteer, St. Michael's, New York, NY, *October 2001 - June 2002*

- ◆ Tutored math and science to struggling high school students.

Clarisse Jane Stegner

403 S. 39th Street, Philadelphia, PA 19104 • 215-977-6117 • cjstegner@hotmail.com

EDUCATION

UNIVERSITY OF PENNSYLVANIA, Philadelphia, Pennsylvania

Master of Science in Education

Expected May 2005

- Secondary Education, Social Studies
- Pennsylvania Instructional I Certificate Candidate: Social Studies, Grades 7-12

FRANKLIN AND MARSHALL COLLEGE, Lancaster, Pennsylvania

Bachelor of Arts, Cum Laude, in American Studies and Sociology

May 1999

- Member of Academic Honor Societies: Pi Gamma Mu and Alpha Kappa Delta
- First Team Women's Lacrosse Division III All-American and Third Team Women's Academic All-American, May 1999
- Study Abroad at the University of Aberdeen, Scotland, Fall 1997

EXPERIENCE

UPPER MORELAND HIGH SCHOOL, Willow Grove, Pennsylvania

January 2005 – April 2005

Student teacher

- Plan lessons for and teach two honors sections and three college preparatory sections of Global Studies III, 1960-present
- Team-teach one section of Advanced Placement European History
- Participate in planning and supervising the 9th and 10th grade spring formal

OVERBROOK HIGH SCHOOL, Philadelphia, Pennsylvania

September 2004 – December 2004

Student teacher

- Independently planned a semester-long 10th grade sociology curriculum for use by the host teacher
- Lead-taught this curriculum for 10 weeks

METROLACROSSE, Boston, Massachusetts

December 2000 – April 2004

MetroLacrosse is a non-profit organization that provides youth from historically underserved communities in Boston with a free lacrosse-based character education program, promoting success on and off the field. The program is centered around seven core values: Responsibility, Effort, Sportsmanship, Participation, Enthusiasm, Communication, and Teamwork ("R.E.S.P.E.C.T").

Program Director

June 2003 – April 2004

- Directed entire youth program, approximately 400 participants in grades 6-12.
- Oversaw recruitment and registration of players, communicated program expectations to players and their families, implemented program activities, and served as the overall program manager.
- Led 3-year strategic planning process, involving key board members and MetroLacrosse staff.
- Managed assistant program director and interns in day-to-day program operations.

Director of Youth Programs

June 2001 – June 2003

- Oversaw MetroLacrosse's largest program, the middle school program, composed of approximately 350 6th, 7th, and 8th grade boys and girls.
- Recruited participants for MetroLacrosse's 19 middle school teams from Boston, Cambridge, and Chelsea public schools, community centers, and neighborhood organizations.
- Coordinated registration and orientation of players; made practice and game schedules for each team.
- Oversaw approximately 70 volunteer coaches and 8 MetroLacrosse staff members during spring program and approximately 40 volunteer coaches during fall program.
- Served as the primary contact between MetroLacrosse and participants and their families.
- Communicated program expectations and followed through on disciplinary actions when needed.
- Increased program from 150 participants in 2001 to 350 participants in 2002 and 2003.

Director of Girls' Programming

December 2000 – June 2001

- Designed and implemented MetroLacrosse's first-ever spring program, involving approximately 150 participants and 25 volunteer coaches.
- Recruited these participants from city schools, community centers, and neighborhood organizations.
- Coordinated registration, practice, and game schedules.
- Recruited, trained, and managed volunteer coaches during program time.

MALVERN COLLEGE, Malvern, England

August 1999 – March 2000

Guest Instructor and Lacrosse Coach

- Planned curriculum and taught lacrosse physical education classes to girls and boys, ages 9-18.
- Coached Malvern College's varsity lacrosse team.
- Initiated new lacrosse programs in community primary schools.
- Served as a boarding house staff member, responsible for disciplinary and mentoring duties.

Peter W. Catalano

4209 Sansom Street, Apartment #3R, Philadelphia, PA 19104
215 926 8338 (Home/Evening); 215 889 6534 (Cell/Day)
Webpage: <http://www.courseweb.gse.upenn.edu/%7pcatalano>
E-mail: pcatalano@lycos.com

EDUCATION

University of Pennsylvania, Philadelphia, PA

Master of Science in Education, expected May 2005. Concentration in Secondary Education, English.

Haverford College, Haverford, PA

Bachelor of Arts in English, May 2000. Concentration in creative writing.

TEACHING EXPERIENCE

Northeast High School, Philadelphia, PA

August 2004-Present

Student Teacher

Lead-teach two tracks of freshman English and one track of senior English.

St. Pius X High School, Pottstown, PA

August 2003-August 2004

Teacher

Taught three college-preparatory tracks of sophomore American Literature and two tracks of freshman Physical Science. Prepared and revised daily lesson plans. Provided atmosphere conducive to learning and in accordance with the guidelines set by the Archdiocese of Philadelphia. Maintained frequent communication with department heads, school administration, and parents of students, to address problems. Attended monthly department meetings. Met with students before, during, and after school to assist with homework.

A Better Chance, Ardmore, PA

August 2000-Present

Board Member/Academic Advisor

August 2003-Present

Address the academic needs of one high school student during his four years in the program. Tutor student and provide outside tutors as needed. Meet regularly with student to assess his quarterly academic performance. Attend parent-teacher conferences and open houses at high school. Attend monthly board meetings to help assess current status and direction of the organization. Help with fundraising efforts. Work closely with fellow board members and staff to ensure that house maintenance work is executed properly and expenditures are minimized.

Resident Director

July 2002-August 2003

Attended monthly board meetings and acted as liaison between eight high school students and board of approximately thirty members that funds and oversees the program. Provided monthly updates of students to parents. Worked with appointed board member on student insurance and house maintenance issues. Created community service opportunities for students. Managed residential life and tutored students in a range of subjects, including English, Expository Writing, Algebra, Trigonometry, Biology, Physics, and Chemistry. Participated in selection of prospective students for the program.

Associate Director

August 2000-July 2002

Resided with and tutored eight high school students in a formal study hall, five nights a week. Served as a mentor/counselor and managed residential life. Recruited volunteer tutors from local colleges to assist with study hall. Encouraged students to express themselves through writing. Organized an annual poetry reading. Edited newsletter released every fall and spring. Participated in selection of new students for the program.

RELATED EXPERIENCE

Co-Chair, *Palestra* literary magazine, St. Pius X High School August 2003-August 2004
Encouraged student body to submit writing and art. Selected student submissions for biannual publication. Assisted in formatting of the magazine and publicizing magazine among students.

Official, Rosemont-Villanova Civic Association Sports, Rosemont, PA September 2002-May 2003
Refereed and instructed elementary school youth on fundamentals of soccer and basketball every Saturday.

Bookseller, Barnes & Noble, Bryn Mawr, PA September 2001-September 2003
Addressed customer concerns, particularly in locating product information. Opened and closed cafe. Worked cash register. Shelved books.

Construction Assistant, Habitat For Humanity/Americorps, Norristown, PA October 2000-January 2001
Rehabilitated houses in the borough of Norristown. Led groups of volunteers on build projects. Organized tools for construction supervisor.

PUBLICATIONS and LITERARY ACTIVITIES

Review of Ferguson, A. A., *Bad boys: Public schools in the making of Black masculinity* (Ann Arbor: The University of Michigan Press) in the *Penn UrbanEd Journal*, February 2005

Poetry published in *Friends Journal*, February 2001, and the *Journal of the American Medical Association (J.A.M.A.)*, November 1999

Staff member of *The Haverford Review*, Haverford College, Spring 1998

SKILLS

Proficient in Microsoft Office, Mozilla, and PageMaker

AWARDS

Puente-Forchic Scholarship, 2004-2005

Awarded to Penn GSE Teacher Education students dedicated to urban education and committed to work in the Philadelphia public schools

Dean's Urban Teacher Education Scholarship, 2004-2005

Awarded to Penn GSE Teacher Education students and based on both financial need and academic promise.

West Chester University Poetry Conference Scholarship, 2004

Terry M. Krieger Memorial Prize, 2000

Awarded to Haverford senior(s) demonstrating the greatest achievement in writing during the junior and senior years.