

# International / Foreign Affairs: Library Minute








<p><b>USA (for foreign nationals)</b></p> <p> <b>UnderStanding:</b>                  Fantastic guide to facts and figures about the U.S.A. – would also be an ideal resource for students preparing for consulting interviews.</p>	Canada	Asia (general)	China / Hong Kong	Singapore	t o p s h e l f				
Singapore	Japan	Taiwan	Africa	Middle East		Israel	Russia / E. Europe	Penn Study Abroad Europe Guides	Europe General
Europe	Belgium Netherlands Luxumberg	Italy	Spain	Latin and South America	Caribbean	NGOs, Int'l Orgs, Foreign Service	<b>International Organizations</b> <b>Directory of Nongovernmental Organizations</b> (both great for identifying potential employers)	3 r d s h e l f	
Germany	Scandinavia	France	Australia	Mexico	Brazil	NGOs, Int'l Orgs, Foreign Service	<b>International Organizations</b> <b>Directory of Nongovernmental Organizations</b> (both great for identifying potential employers)		3 r d s h e l f
<p><b>Miscellaneous pamphlets and magazines:</b></p> <p>jobs by region, study abroad, work / service programs, teaching overseas</p>	<p><b>General Guides to Finding Int'l Work</b></p>		<p><b>Peace Corps Guides</b></p>		<p><b>Voluntary Work Abroad Books</b></p>	<p> <b>Best Resumes and Cover Letters for International Jobs</b> (helpful for designing resumes for use overseas)</p>	b o t t o m s h e l f		
<p> <b>Vault Guide to International Careers</b> (sound general info, especially helpful country / region orientation)</p>	<p> <b>Careers in International Affairs</b> (overview of career fields published by School of Foreign Service at Georgetown)</p>		<p>These books cover both the Peace Corps itself and similar volunteer programs.</p>		<p> <b>The Peace Corps and More</b></p>	<p> <b>Best Resumes and Cover Letters for International Jobs</b> (helpful for designing resumes for use overseas)</p>		b o t t o m s h e l f	

= selected book, = selected periodical

• see reverse for first shelf in the section •

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<p> <b>Transitions Abroad</b> This magazine addresses study-abroad and travel topics, and highlights various regions. Fun to read for students thinking of going overseas. Good resource for identifying programs and opportunities.</p>	<p> <b>Worldwide Government Directory With International Organizations</b> For each country, identifies major divisions of government, including addresses and names of VIPs. Also includes royalty (where applicable) and a section on international organizations.</p>	<p> <b>American Firms Operating in Foreign Countries (3v)</b> This series provides a list of American firms overseas, listed according to country. It identifies the type of business and provides contact information.</p>	<p> <b>Hoover's Handbook of World Business: Profiles of Major Global Enterprises</b> Contains profiles of 300 of the largest companies operating outside the U.S. Covers history, executives, products, operations, finances, and more.</p> <p><b>Additional Business Directories</b></p>	<p><b>1st shelf in section</b></p> <p> <b>Business Women's Network 2001 International Directory</b> This book contains profiles of over 6,000 business and professional women's organizations and resources. Index organizes info thematically and geographically. Contains info on leadership, goals, focus areas, membership criteria, etc.</p>
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**Websites:** *International Job Finder: Where the Jobs Are Worldwide* by Daniel Lauber is actually a guide to internet sites one might use in an international job search. It introduces the reader to both general sites and region specific sites, describes how to use the internet to seek out employment, and warns the reader about common internet job scams.

Other websites for identifying international opportunities can be found at:  
[www.vpul.upenn.edu/careerservices/college/caspiermain.html#internet](http://www.vpul.upenn.edu/careerservices/college/caspiermain.html#internet)  
[www.vpul.upenn.edu/careerservices/piers/piersmain.html](http://www.vpul.upenn.edu/careerservices/piers/piersmain.html)  
[www.cie.uci.edu/iop/index.html](http://www.cie.uci.edu/iop/index.html) (University of California, Irvine)  
[www.umich.edu/~icenter/](http://www.umich.edu/~icenter/) (University of Michigan)