

Public Interest/Social and Economic Research (Double gray stripe)

◆This section of the career library contains books, pamphlets, notebooks, and printouts related primarily to the non-profit sector. Areas of focus include human rights, social change and activist organizations, volunteer opportunities, and economic and public opinion research. This section does not include information on social service, mental health, or psychological service organizations. These topics can be found in “Social/Psychological Services.”

◆The following is a list of some of the resources in this section that prove particularly helpful:

100 Best Nonprofits to Work For (ARCO), by Leslie Hamilton and Robert Tragert, 2000.

This book provides a thorough description of each of the organizations it endorses. Each write-up includes six individual sections including: “Overview,” “By the Numbers” with information on staff and budget size, “The Mission,” “Words to the Wise,” “What to Expect,” and “Potent Quote.”

Gale’s Guide to Non-Profits: A Ready Reference Handbook, Gale Group Inc., 2000.

This reference guide is very complete and provides addresses, phone numbers, email, and web addresses, as well as descriptions, of a wide range of organizations.

Harvard College Guide to Careers in Public Service, by Ande Diaz, 2000.

This book provides an overview of career options, employment trends, and the job-hunt process in the not-for-profit sector. It also provides concrete advice for job-hunters and examples of career paths. It concludes with an excellent section entitled “Suggested Resources,” which provides a bibliography of publications and Web sites dedicated to self-assessment tools, employer directories, professional publications, and job-search sites devoted to a host of different not-for-profit industries.

Human Rights Organizations & Periodicals Directory, published by Meiklejohn Civil Liberties, 2001.

This notebook provides an expansive collection of organizations that go beyond those that are strictly human rights-focused. Examples of organizations profiled here include Center for Public Interest Law, Fairness and Accuracy in Reporting, and Population Institute. Don’t overlook this excellent resource if your primary interest is not directly related to Human Rights!

◆Other sample titles from this section:

Careers in Business Economics, 2001

Insider’s Guide to Finding a Job in Washington, 2000

Think Tank Directory: Non-Profit Public Policy Research Organizations, 1996

Volunteer! The Comprehensive Guide to Voluntary Service: US and Abroad, 1995

◆This section works best for students when used in conjunction with resources from other sections of the library. For example, students interested in service-related work might find it useful to explore works in this section along with resources such as *Alternatives to the Peace Corps*, located in the International section; similarly, students interested in working with specific

types of non-profits might consult the General Directories section for directories of Hispanic, Black, and women's organizations, for example.

◆The following is a list of titles from other sections of the library that are useful complements to Public Interest/Social and Economic Research:

Internships: *The Human Rights Internship Book*, 1999; *Global Work*, 2000; *Working for Global Justice*, 2000; *Washington Internships in Law and Policy*, 2002.

International/Foreign Affairs: *Finding Voluntary Work Abroad*, 1999

General Directories: *Research Centers Directory, Vol. 1 and 2*, 2002

◆Job listings: We subscribe to several non-profit job listing services including:

Opportunity NOCs (two editions, one for the West Coast and one for Philadelphia area)

Careers in Public Affairs (in the Communications notebook)

Current Jobs for Liberal Arts Graduates (bi-weekly)

◆Web sites are another helpful aid in gathering information about organizations and in finding actual job listings. www.Idealist.org is an excellent start. Through several of the "Internet Employment Resources" listed on the Career Services homepage (particularly Catapult and Yahoo), students can also research these areas for possible employers. The *Chronicle of Philanthropy* at www.philanthropy.com is another useful site for non-profit news and employment opportunities from entry-level to executive.