

HENRY THOMAS

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EDUCATION

UNIVERSITY OF PENNSYLVANIA, WHARTON SCHOOL, Philadelphia, PA

Candidate for Bachelor of Science in Economics (May 2011)

Concentration: Operations and Information Management

Concentration GPA: 3.7 (3 courses) Cumulative GPA: 3.3

Coursework (*current): Systems Analysis, Design, and Implementation; Database Management Systems*; Decision Processes; Management Science; Product Development

JOHN F. KENNEDY HIGH SCHOOL, Philadelphia, PA

Valedictorian, Senior Class President (June 2007)

EXPERIENCE

STUDENT SERVICES OFFICE, UNIVERSITY OF PENNSYLVANIA, Philadelphia, PA

Office Assistant (September 2007 – Present)

- Enter invoices in computer.
- Record payroll for student employees.
- Answer questions, type correspondence and file documents.

MCDONALDS CORPORATION, Philadelphia, PA

Crew Trainer (June 2006 - August 2007)

- Trained new and existing employees at various stations.
- Earned "Employee of the Month" two times in six-month period.

SUPERFRESH, Philadelphia, PA

Cashier (June 2005 - September 2006)

- Scanned groceries, stocked shelves, balanced drawers, and assisted customers.

COMPUTER SKILLS

- Java, HTML and C++ knowledge.
- Extensive knowledge of Word, Access, Excel, and Dreamweaver.
- Some programming experience with graphics and flowcharts.

ACTIVITIES/INTERESTS

- Social Impact Consulting Group Member
 - Delta Sigma Pi Professional Business Fraternity
 - Residence Hall Floor Representative
 - Varsity Golf
 - Participated in various amateur golf competitions throughout USA
 - Enjoy hiking, basketball, chess and strategy games
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