



University Life Division
Office of Fraternity and Sorority Affairs

REQUEST FOR PERMISSION TO RESIDE IN CHAPTER HOUSE PRIOR TO THE START OF THE FALL 2009 SEMESTER WHEN CLASSES ARE NOT IN SESSION

***This form is to request move-in privileges PRIOR TO Sept. 3, 2010, but no earlier than Sept. 1, 2010. ***

CHAPTER HOUSE I WOULD LIKE TO RESIDE IN: _____ Room # _____

DATE I WOULD LIKE TO MOVE IN:

_____ September 1, 2010 with a fee of \$50.00 per calendar day for 2 days

_____ September 2, 2010 with a fee of \$50.00 per calendar day for 1 day

NAME: (PLEASE PRINT) _____

EMAIL: _____ PHONE #/CELL# _____

HOME CONTACT INFO: _____

EMERGENCY CONTACT Name, Phone, Cell phone and their relationship to you:

REASON WHY I WOULD LIKE TO MOVE IN EARLY (Participating in New Student Orientation, Athletic training or working for an office on campus are acceptable reasons for consideration) Use back of form if more room needed):

PLEASE SPECIFY:

OFFICE OR ACTIVITY YOU ARE WORKING FOR: _____

OFFICE/ACTIVITY CONTACT PERSON: _____

OFFICE PHONE NUMBER and EMAIL: _____

This form must be received no later than July 1, 2009 for full consideration. Any form received after this deadline may be denied or will impose additional fees.

Fee for early move in:

Form received by July 1, 2010 (if approved): \$50 rent per calendar day

Form received after July 1, 2010 (if approved): \$100 early-move-in fee plus \$50 rent per calendar day.

I understand that if I am approved to move in early, I will be assessed a fee as indicated on this form and that it will be applied to my bursar bill:

(signature) _____ (date) _____

Please return form to: OFFICE OF FRATERNITY AND SORORITY AFFAIRS
3933 Walnut Street, Philadelphia, PA 19104-6136 or fax 215-573-2406

Questions, please call Anne Marie @ 215-898-5263 or email ofsaga@pobox.upenn.edu