**University of Pennsylvania**

**Student Program Card**

Sucessfully complete the required Student Program Card training at <http://knowledgelink.upenn.edu>. Search for training name: Student Program Card. Print a screen shot showing your successful completion of the training and bring it with you when you come in to fill out the application.

* The training will indicate the option of cash withdrawals—WE DO NOT ALLOW THEM.

Read and sign the Student Program Card Agreement and bring it with you when you come to fill out the application.

See your (or any) Financial Advisor in the Office of Student Affairs to fill out the application. (200 Houston Hall)

Your card will be available approximately ten days from the date your application is received by the PCard Administrator. You will be notified by email when we have your card. (If it’s been longer than three weeks, contact Lynn Moller ([moller@upenn.edu](mailto:moller@upenn.edu)).