



Temporary Signage Policy . Effective 03/26/08

<http://www.facilities.upenn.edu/getDone/campusignage.php3>

There are approximately 13 Kiosks located throughout the campus that serve for the display of temporary signage. Signs and posters attached to buildings, related structures or landscape elements such as fences, trees, etc., are not permitted. Approved post and panel or wire framed, event signage may be placed in lawns on a temporary basis. Sign content and the anticipated schedule for display of all lawn based temporary signage must be submitted to and approved by the Office of the University Architect, prior to installation. All temporary signage shall be removed by the user at the end of each scheduled event. Non-compliant signage shall be removed immediately by Facilities and Real Estate Services.

Signage Requests:

All proposed exterior signage must be submitted to and approved by the Office of the University Architect. Prominent installations may require the additional approval of The Design Review Committee, The Cultural Resources Subcommittee and the Philadelphia Department of Licenses and Inspections. Requests for signage may be directed to the Office of the University Architect