

Job Search Workshops: Academic Faculty Careers

Invite the Graduate Student/Postdoc Advisors from Career Services to give a presentation to your students or group. Contact Dr. Joseph Barber at barberjo@upenn.edu for details.



STEPS TO SUCCESS: AN OVERVIEW OF THE APPLICATION PROCESS FOR FACULTY JOBS

This workshop describes the purpose and format of resumes and cover letters used for jobs in. In this presentation, students and postdocs will learn about career resources and services that will help them to be prepared and successful during their faculty job search. Topics covered include:

- *Determining your readiness to go on the market*
- *Understanding the job market cycle and how search committees work*
- *Written materials for the job search*
- *Identifying job opportunities and understanding the logistics of applying*
- *Preparing for interviews and job talks*
- *Negotiating and accepting offers*



BEST PRACTICES FOR YOUR CV, COVER LETTER, TEACHING PHILOSOPHY, AND RESEARCH STATEMENT

This workshop will provide best practices for many of the common application materials requested during a faculty job search. This workshop can be customized based on academic discipline, and provide an opportunity for participants to review and discuss sample application materials to get a better sense of what search committees are looking for.



EFFECTIVE INTERVIEWING STRATEGIES FOR FACULTY POSITIONS

Preparation is key to having a successful phone, video, conference, or campus interview for an academic job. In this interactive workshop, students will hear about the best way to prepare, learn about helpful resources they can use, discuss the types of questions common to most faculty job interviews, and will have the opportunity practice!



NEGOTIATING FOR FACULTY POSITIONS

As most people have never taken a course on how to negotiate, the process of negotiating faculty job offers can feel very unfamiliar and uncertain. In this workshop, students and postdocs will learn about the basic principles for effective negotiation, what can be negotiated (and how) within a faculty job offer, and will have an opportunity to practice some of these techniques.



CREATE YOUR OWN

Not seeing a workshop on this list that matches your students' needs? Feel free to discuss your ideas with us so that we can customize a workshop or other program that suits your unique programmatic goals.