

Ann History

Current: 5555 Locust Street • Philadelphia, PA 19103 • (215) 555-5555 • history@sas.upenn.edu
Permanent: 555 Desert Street • Phoenix, AZ 85016 • (602) 555-5555

SKILL SUMMARY

- Extensive experience working with children in variety of settings
- Able to coach soccer and basketball, as well as advise dance, choral and theatre groups
- Proficient with Word, Excel, and conducting Internet research
- Proficient in French

EDUCATION

University of Pennsylvania, Philadelphia, PA May 2017
Candidate for Bachelor of Arts in European History
Cumulative GPA: 3.2/4.0 GPA in Major: 3.7/4.0 (12 courses)

Friends School, Baltimore, MD June 2014
Graduated with honors

TEACHING EXPERIENCE

Teacher's Aide, Mount Washington Pediatric Hospital, Baltimore, MD Summer 2014

- Assisted in schoolroom of convalescent hospital
- Tutored emotionally and physically handicapped patients in individualized curriculum of math and reading
- Aided in recreational outings

Director of Dance Department, Camp Allegheny for Girls, Lewisburg, WV Summers 2013 and 2014

- Supervised dance department staff of six and counseling staff of seven
- Produced and choreographed dance show for 150 girls ages 8 - 16
- Designed activities and supervised unit of 34 girls ages 12 - 16

Tutor, West Philadelphia Tutoring Program, University of Pennsylvania, Philadelphia, PA 2012 - 2013

- Tutored elementary student in reading and math twice each week

ADDITIONAL WORK EXPERIENCE

Assistant, Acquisitions Dept., Van Pelt Library, University of Pennsylvania, Philadelphia, PA 2013 - 2014

- Ordered, catalogued, and filed new additions to library collection

Staff Assistant, Center for Philadelphia Studies, Philadelphia, PA Fall 2012

- Assisted Strategic Planner in an in-depth investigation of city's policy environment
- Proofread, edited, and summarized task force reports
- Helped prepare index of reports for computer records

ACTIVITIES

University of Pennsylvania

President, Penn Singers
Member, Sphinx Senior Society
Member, Performing Arts Council
Member, Undergraduate History Club
Admission Tour Guide Volunteer, Kite and Key

Friends School

Member, Mixed Chorus
Captain, Varsity Basketball
Player, Varsity Soccer
Choreographer, Dance Club
Staff Writer, *Quaker Quill*